Pacific Basin

With you for the long haul

Pacific Basin is one of the world's leading owners and operators of modern Handysize and Supramax dry bulk ships. We are headquartered and listed in Hong Kong and operate globally with a large fleet of ships trading worldwide. Our team comprises about 3,800 seafarers and over 300 shore staff in 12 key locations around the world.

As part of our ongoing development, we have decided to recruit a suitable person for the following position:

OPERATIONS EXECUTIVE, DA DESK – HONG KONG

REQUIREMENTS

- A diploma or above;
- Minimum 3 years' experience in the Shipping Industry is a must;
- Experience in Port Agency, Commercial Operations or dealing with Port Agency matters is preferable;
- A quick learner, good attention to detail, good communication skills and a good team player;
- Strong in systematically organizing daily tasks and problem solving;
- Good initiative to seek operational cost savings and to maximize voyage profits;
- Good command of written and spoken English; Mandarin skills is preferable; and
- Well versed in the operation of computer software including Microsoft Excel.

JOB SCOPE

- To handle all Port Calls;
- To verify the Port Disbursement Accounts and negotiate terms with Agents worldwide;
- To work closely with Vessel Operators;
- To prepare reports on port calls to Management.

If you are selected, you will be continuously assessed not only on the basis of your business performance, but also on the basis of your business behavior. Cultural fit and adherence to Company values is of paramount importance. Attractive remuneration and good fringe benefits will be offered to the chosen candidate. Please apply with a full résumé, salary expectation and contact details to the Human Resources Department at recruiting@pacificbasin.com. We only accept CVs in pdf format. (Application deadline: 5 November 2019)

All applications will be treated in strict confidence and used solely for recruitment purposes.